



# Advanced Diploma of Leadership and Management

Transform your career with Australia's premier advanced leadership qualification, designed for ambitious professionals ready to step into senior management roles. This nationally recognised credential combines strategic thinking, organisational leadership, and practical business acumen to prepare you for executive success.

# Build Your Strategic Leadership Capability

This nationally recognised qualification reflects the role of individuals who apply specialised knowledge and skills, together with experience in leadership and management, across a range of enterprise and industry contexts throughout Australia. The BSB60420 Advanced Diploma is your pathway to senior management positions where strategic thinking meets operational excellence.

Individuals at this level use initiative and judgement to plan and implement a range of leadership and management functions, with accountability for personal and team outcomes within broad parameters. You'll develop the cognitive and communication skills to identify, analyse and synthesise information from a variety of sources, transferring your knowledge to others whilst applying creative or conceptual skills to express ideas and perspectives or respond to complex organisational problems.

This qualification is designed for working professionals who are ready to elevate their careers beyond operational management into strategic leadership. You'll gain the frameworks, methodologies, and practical tools needed to drive organisational change, lead cross-functional teams, and contribute meaningfully to business strategy and direction.

## **Strategic Thinking**

Develop capabilities in business planning, innovation management, and organisational strategy

## **Leadership Excellence**

Master the art of leading change, influencing stakeholders, and providing direction across organisations

## **Critical Analysis**

Apply advanced problem-solving and critical thinking to complex business challenges

# Key Course Information



## Course Duration

**78 Weeks**

Structured learning schedule designed around working professionals with flexible pacing options



## Qualification Level

**AQF Level 6**

Advanced Diploma recognised across Australia and aligned with national standards



## Delivery Mode

**100% Online**

Study anywhere, anytime with flexible digital learning platforms and live support



## Pathway Options

**Graduate Studies**

Articulate to Graduate Diploma or Bachelor programmes at Australian universities

## Tuition Fees

For detailed information about tuition fees, payment plans, and available funding options, please contact our admissions team. We offer flexible payment arrangements to support your professional development goals.

## Study Support

Access comprehensive learner support including dedicated trainers, online resources, peer collaboration opportunities, and technical assistance throughout your qualification journey.



# Launch Your Senior Leadership Career

Graduates of this qualification are equipped to pursue senior roles across diverse industries and organisational contexts. This advanced diploma opens doors to strategic leadership positions where you'll drive business outcomes, lead teams, and shape organisational direction. The BSB60420 is recognised by employers across Australia as demonstrating advanced capability in strategic management and organisational leadership.

Your qualification prepares you for roles requiring sophisticated business acumen, strategic planning abilities, change management expertise, and the capacity to lead across multiple organisational levels. Whether you're advancing within your current organisation or seeking new opportunities, this credential positions you for senior management success.



## Senior Executive

Lead strategic initiatives and drive organisational performance at the executive level, shaping company direction and business strategy



## Area Manager

Manage multi-site operations and regional business performance across geographic territories and business units



## Business Analyst

Analyse organisational systems and recommend strategic improvements to processes, technology, and operations



## Department Manager

Direct departmental operations, budgets, and cross-functional teams while ensuring alignment with organisational goals



## Business Development Manager

Identify growth opportunities and develop strategic partnerships to expand market presence and revenue streams



## Senior Manager Human Resources

Oversee workforce strategy, talent management, and organisational development initiatives across the enterprise

# Entry Requirements




## Academic & Professional Prerequisites

Entry into this qualification requires either completion of **BSB50420 Diploma of Leadership and Management**, any diploma or advanced diploma level qualification from the BSB Training Package, or two years equivalent full-time relevant workplace experience in an operational or leadership role within an enterprise.

Your prior experience in management or leadership positions provides the foundation upon which this advanced qualification builds. We recognise that learning occurs in diverse contexts, and our entry pathways reflect the value of both formal education and workplace experience.

## Additional Requirements

- Be at least **18 years of age**
- Have successfully completed **Year 12 or equivalent**
- Demonstrate English proficiency at **ACSF Level 4** (via LLN test if required)
- Have access to a computer with internet, webcam, microphone, and basic digital skills for online learning

 **Language, Literacy, Numeracy & Digital literacy Assessment:** All applicants will complete a brief LLND assessment to ensure you have the foundation skills required for success in this advanced qualification. This assessment helps us provide appropriate support throughout your studies.

# Technical Requirements for Online Study

To successfully participate in this online qualification, learners must have access to appropriate technology and possess fundamental digital literacy skills. These requirements ensure you can engage effectively with course materials, assessments, and your trainers through our digital learning platforms.



## Computer Access

Access to a **computer or laptop** with an up-to-date operating system (Windows 10+ or macOS). Tablets and mobile devices can supplement your learning but are not sufficient as primary devices for assessment completion.



## Internet Connectivity

**Reliable internet connection**, webcam, and microphone for live sessions and assessments. A minimum upload speed of 5 Mbps and download speed of 10 Mbps is recommended for optimal participation in virtual learning activities.



## Digital Skills

Basic skills in using email, file management, word processing, and internet browsing. Familiarity with common ICT tools or platforms is advantageous. Training and support will be provided for our learning management system.



## Software Requirements

You'll need access to Microsoft Office or equivalent (Word, Excel, PowerPoint) and will be provided with access to Microsoft Teams for live sessions and collaboration.

## Technical Support

Comprehensive technical support is available to assist with any platform, software, or connectivity issues you may encounter during your studies.



# Assessment Approach

All assessment for the BSB60420 Advanced Diploma of Leadership and Management is conducted in accordance with the requirements of the training package and the Standards for RTOs 2025, ensuring compliance with the Principles of Assessment (fairness, flexibility, validity, reliability) and the Rules of Evidence (valid, sufficient, authentic, current).

Assessment is designed to evaluate learners' skills and knowledge in realistic leadership and management contexts, using **online methods and digital tools** that replicate workplace conditions whilst maintaining authenticity and integrity. Every assessment task is carefully designed to reflect the real-world application of leadership and management competencies in contemporary Australian organisations.

01

## Online Simulations of Workplace Scenarios

Conducted through Moodle and Teams, allowing you to demonstrate leadership, problem-solving, and strategic management skills in realistic virtual environments

02

## Written Knowledge Questions

Completed and submitted through Moodle under trainer guidance with plagiarism monitoring tools (e.g. Turnitin) to ensure academic integrity

03

## Case Studies and Reports

Applied business and leadership case studies requiring research, analysis, and strategic recommendations submitted online via Moodle

04

## Projects and Portfolios

Prepare project-based evidence aligned with workplace-style documentation, presentations, and reflective summaries demonstrating applied competency

05

## Role Plays and Online Presentations

Conducted live via Microsoft Teams with assessors observing and recording performance for authenticity verification and feedback



This online assessment strategy ensures that learners are assessed rigorously and fairly in a **secure and supportive digital environment**, maintaining the same quality and compliance standards as traditional face-to-face delivery. You'll receive detailed feedback on all assessments, with opportunities for resubmission where required to achieve competency.

# Fast-Track Your Qualification

## Recognition of Prior Learning (RPL)



Already have relevant experience or training? You may be eligible for Recognition of Prior Learning, which acknowledges your existing skills and knowledge gained through work experience, life experience, or previous informal learning.

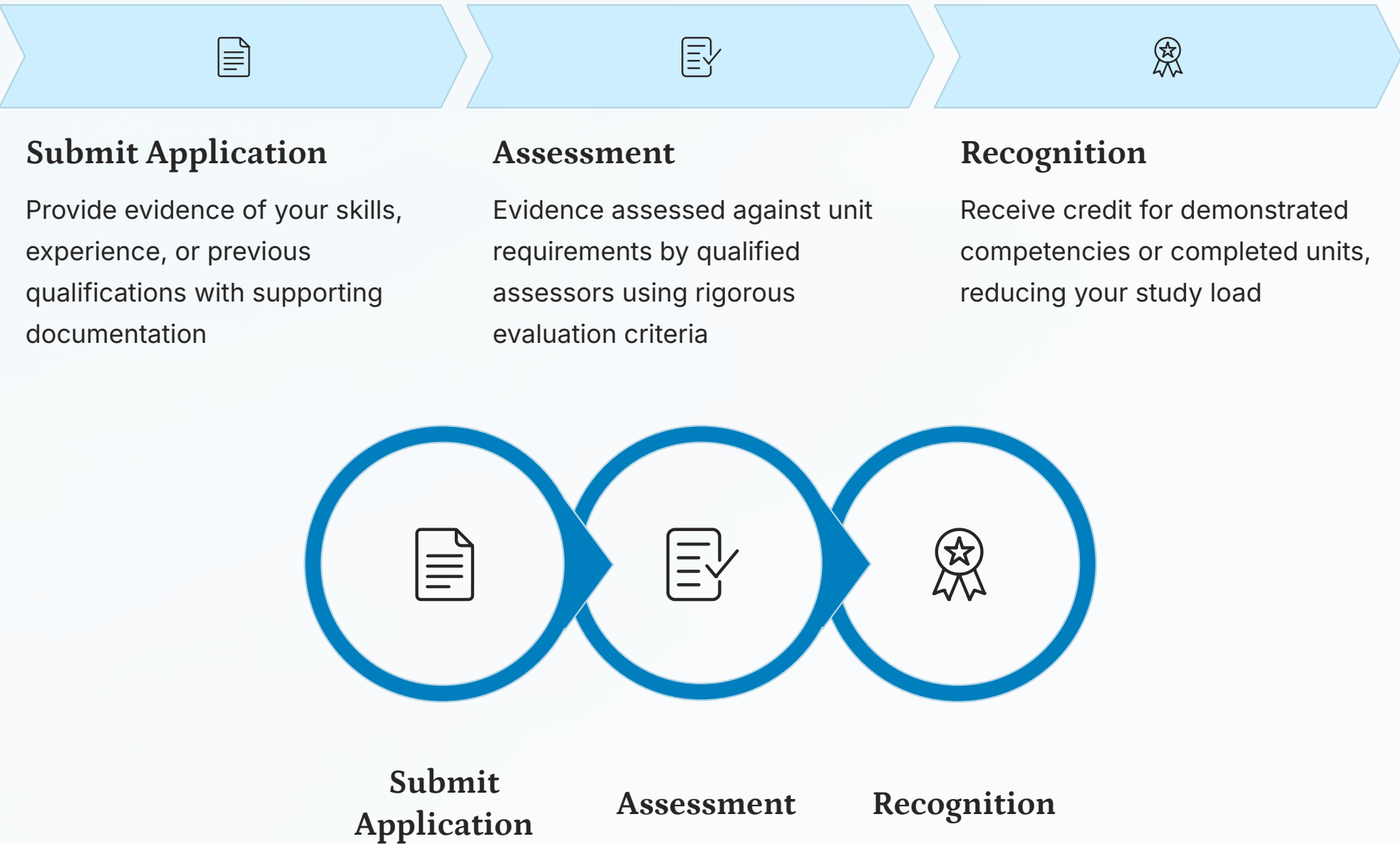
Learners with relevant workplace experience, informal or formal training, or other life experience may apply for RPL. This pathway recognises the valuable skills you've already developed outside formal education settings and can significantly reduce your time to qualification.

## Credit Transfer



Already completed relevant units at another registered training organisation? You may be eligible for credit transfer, fast-tracking your pathway to qualification by recognising identical units of competency.

Learners who have successfully completed identical units of competency as part of another nationally recognised qualification or Statement of Attainment will be granted credit transfer, avoiding unnecessary duplication of learning and accelerating your qualification completion.



RPL applications are assessed against the unit of competency requirements, and sufficient evidence must be provided. An RPL assessment plan will be developed in consultation with each candidate to ensure a fair and thorough evaluation process. Our experienced assessors will guide you through the evidence collection and submission process.



# Course Structure

The BSB60420 Advanced Diploma comprises 10 units of competency: 5 core units that build essential advanced leadership capabilities, and 5 elective units that allow you to specialise your skills according to your career goals and organisational context. This structure provides both breadth and depth in strategic leadership and management competencies.

## Core Units

Code	Title	Type
BSBCRT611	Apply critical thinking for complex problem solving	Core
BSBLDR601	Lead and manage organisational change	Core
BSBLDR602	Provide leadership across the organisation	Core
BSBOPS601	Develop and implement business plans	Core
BSBSTR601	Manage innovation and continuous improvement	Core

## Elective Units

Code	Title	Type
BSBHRM613	Contribute to the development of learning and development strategies	Elective
BSBXCM501	Lead communication in the workplace	Elective
BSBCMM511	Communicate with influence	Elective
BSBCRT511	Develop critical thinking in others	Elective
BSBPEF501	Manage personal and professional development	Elective

Each unit is carefully sequenced to build progressively complex capabilities, ensuring you develop both the foundational knowledge and advanced skills required for senior leadership roles. The elective units have been selected to provide specialisation in communication, human resources, and personal development—critical capabilities for today's leadership professionals.

# Ready to Advance Your Leadership Career?

Take the next step in your professional journey with the BSB60420 Advanced Diploma of Leadership and Management. This nationally recognised qualification will equip you with the strategic capabilities, critical thinking skills, and leadership competencies required to excel in senior management roles across Australia.

Whether you're looking to progress into executive positions, enhance your current leadership effectiveness, or transition into strategic management, this qualification provides the advanced knowledge and practical skills employers value most. Join hundreds of ambitious professionals who have transformed their careers through this prestigious qualification.



## Flexible Online Learning

Study at your own pace whilst maintaining work and life commitments with 24/7 access to learning materials



## Industry-Relevant Skills

Develop capabilities directly applicable to today's workplace challenges and strategic management requirements



## Career Advancement

Open doors to senior leadership and executive opportunities with Australia's recognised advanced leadership qualification

## Start Your Application Today

Our admissions team is ready to discuss your career goals, assess your eligibility, and guide you through the enrolment process. We'll help you understand your pathway options, available support services, and how this qualification aligns with your professional aspirations.

Contact us today to receive a detailed information pack, discuss recognition of prior learning opportunities, or begin your application for the next intake period.

