



INTERNAL COURSE TRANSFER APPLICATION FORM

ABOUT THIS FORM

This form is to be used when applying to transfer from your current course to another course offered by the Institute of International Studies (IOIS). Your request will be assessed in line with the IOIS Course Transfer Policy. Please note that any refunds will be processed in accordance with the IOIS Fees and Refunds Policy. If you believe you are eligible for a refund, you must also complete a Refund Application Form.

STUDENT DETAILS

GIVEN NAME/S			
SURNAME			
DATE OF BIRTH	/ /	GENDER	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other
NATIONALITY		STUDENT NUMBER	
ADDRESS <i>(including street number and name, suburb or town, postcode and country)</i>			
POSTAL ADDRESS <i>(if different)</i>			
PHONE NUMBER/S			
EMAIL ADDRESS			



REASON FOR WITHDRAWAL

Please briefly describe the reason you wish to change course.

Please specify the date from which you would like this change to take effect.

NAME

SIGNATURE

DATE